

BENTHAM TOWN COUNCIL POLICY

CORONAVIRUS ISSUES: ASSISTANCE GRANT POLICY

Purpose

Bentham Town Council invites local groups to apply for grants at the time of the COVID19 crisis. This policy details the arrangements surrounding grant applications.

Applications

1. Applications are invited from any organisation which operates on a not for profit arrangement, this includes registered charities. Limited companies shall not be awarded grants.
2. All applications must conform to the following: -
 - **Demonstrate how the grant requested will assist in the COVID 19 crisis.**
 - Be made on the application form provided, although additional material may be provided.
 - Be received by the Town Clerk at townclerk@benthamtowncouncil.co.uk
 - Be supported by quotes from all suppliers to be used in the COVID 19 response work.
 - Provide the name and contact details of the organisation.
3. Grants that do not meet the above criteria will not be considered.
4. The applications will be decided upon by consultation with all councillors.
5. Monies will be paid on production of an invoice made out to Bentham Town Council and including the full name and address of the supplier, and their bank details.

Rules of engagement

1. The Council is not mandated to make any payment to any / every organisation applying.
2. The Council will decide upon the grant to be award based solely on the information provided on the application form (or contained with it).
3. The council will decide if, and subsequently the magnitude of, any grant application by a majority view.
4. Applicants should be organisations who operate from within the parish.
5. The decision of the council is final in all matters.
6. The council is duty bound to make any information available under the Freedom of information Act, and may publish details on its website and/or in the Media.

Adopted by Bentham Town Council: -

Signed

Chair.....

Clerk.....

Date: - 18th May 2020